



FINANCE & POLICY COMMITTEE
11th July 2023

PRESENT: Councillor Jane Russell (Chairman)
 Councillor Charmaine Crossley (Vice Chairman)

Councillor Alan Biggs	Councillor Pat Morrow
Councillor Toni Coombs	Councillor Matthew Parker
Councillor Lindsey Dedden	Councillor Carol Traves
Councillor Rev'd J. Macro	

In Attendance: Carrie Lloyd, Town Clerk
 Jan Sebire, Assistant Town Clerk

Public: 0

072/23/24 **Public Questions**

There were none.

073/23/24 **Minutes of the Finance & Policy Committee meeting held 20th June 2023**

The minutes were approved and signed by the Chairman as a true and accurate record.

074/23/24 **Apologies for Absence**

Apologies were received from Councillors Spencer Flower, Simon Gibson, Philip Mann and Sandra Grove.

075/23/24 **Declarations of Interest**

None

076/23/24 **CONSULTATION ON DOGS IN PUBLIC SPACES**

Members noted the consultation and **RESOLVED** that their response as detailed at Appendix A to these minutes be agreed.

Action; Town Clerk)

077/23/24 **DRAFT STANDING ORDERS**

Members considered the draft Standing Orders. It was confirmed that the Standing Orders in bold contained legal and statutory requirements. The Clerk undertook to provide Councillors with more clarification on Procurement requirements. **RECOMMENDED** that "personnel" be used rather than "manpower" at page 25, that Terms of Reference for Risk Sub Committee and Budget, Accounts and Audit Sub Committee be included in due course and the draft Standing Orders as amended be approved.

(Action; Town Clerk)

078/23/24 ADDITIONAL EXPENDITURE TO MAKE GOOD THE COUNCIL CHAMBER

Members considered the three quotes received and **RESOLVED** that Phil Park be appointed to paint the Council Chamber at a cost of £475.

(Action; Town Clerk)

079/23/24 PAYMENTS MADE IN JUNE 2023 AND QUARTER 1 SPEND AGAINST BUDGET REPORT

Members noted the payments made in June. It was confirmed that the Council's IT consultant had tried to fix the Youth Club laptop which was only 2 years old but it had eventually required replacement at a cost of £700.

The Quarter 1 figures were noted. Members requested that cash handling security was used as per Financial Regulations.

RECOMMENDED that the Payments and Budget Reports be approved.

(Action; Town Clerk)

080/23/24 STAFF TRAINING

Members noted the quotes received. They were in agreement with the training but requested that the Clerk come back with further details and options for its provision to a future meeting.

(Action; Town Clerk)

081/23/24 FUTURE AGENDA ITEMS

- Medium Term Financial Plan – Budget, Accounts & Audit Sub Committee will consider this in September
- Review of Financial Regulations
- Corporate & Strategic Risk Register – after Sub Committee has met
- Draft Staff Handbook – after HR Sub Committee has met
- Pharmacies in Verwood

There being no further business the meeting closed at 8.15 p.m.

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Chairman