



FINANCE & GENERAL PURPOSES COMMITTEE

10th May 2022

PRESENT: Councillor Simon Gibson (Vice Chairman in the Chair)

Councillor Sharmilee Bhowse
Councillor Toni Coombs
Councillor Lindsey Dedden
Councillor Spencer Flower

Councillor Sandra Grove
Councillor Philip Mann
Councillor Jane Russell
Councillor Kate Stephens

In Attendance: Carrie Lloyd, Town Clerk & Jan Sebire, Assistant Town Clerk

Public: 0

304/21 Apologies for Absence

Apologies were received from Councillors: Matthew Parker and Mark Thorpe

305/21 Declaration of Interests

There were no declarations of interest.

306/21 Monthly Budget Reports

Members noted that the accounts were being transferred to Xero and full reports would follow in due course.

(Action: Town Clerk)

307/21 Grant to Verwood Memorial Hall

Further to additional information received regarding the £20,000 project, Members **RECOMMENDED** that a grant of £5,000 be awarded.

(Action: Town Clerk)

308/21 Health and Safety Matters

Members were advised that all issues raised were in hand or had been dealt with.

(Action: Assistant Town Clerk)

309/21 Other reports and future agenda items.

- The Clerk was requested to include Crematoria on the next Finance and General Purposes Committee agenda. Cllr Flower undertook to find out the legal requirements for provision of this service.

(Action: Cllr Flower / Town Clerk)

- Members requested that details of employing a Lengthsman be included on the next agenda.

(Action: Town Clerk)

310/21 Exclusion of the Press & Public

RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting by reason of the confidential nature or debate of the business to be transacted;

- (i) Employee Matters

311/21 Employee Matters

Members considered the report of officers and **RECOMMENDED** that

- (i) the draft contract of employment be approved subject to a few minor changes;
- (ii) implementation of a Staffing Sub Committee be considered along with Terms of reference for the Sub Committee;
- (iii) the Council's HR & Governance Advisor be requested to provide details including costs of carrying out a Staff Review.

(Action: Town Clerk)

There being no further business the meeting closed at 7.50 p.m.

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Chairman