

FINANCE & GENERAL PURPOSES COMMITTEE

8th February 2022

PRESENT Councillors: M Thorpe (Chairman)
Mrs S Bhose
Mrs T Coombs
S Flower
Mrs L Dedden
S Gibson
P Mann
M Parker
Ms J Russell

Apologies from Cllrs: Mrs S Grove and Miss K Stephens

In attendance: Ms. Carrie Lloyd, Town Clerk & Mrs Jan Sebire, Assistant Town Clerk

Public - none

197/21 Declaration of Interests and Requests for Dispensations.

None

198/21 Clerks Report.

a) Officers had investigated the supply of graffiti removal kits suitable for use by the public/other organisations. At present the risk assessment in the use of chemicals would prohibit such an action, however, enquirers could be directed to the supplier of the chemicals and they could buy their own if they wished to. Another alternative would be graffiti removal wipes which are being trialled currently by the Council's contractor and, so far, have proved effective on signs and notice boards without any chemical handling hazard other than to wash hands after use.

199/21 Monthly Budgets

The monthly budget reports will be reported at the Full Town Council meeting.

200/21 Review of the Effectiveness of the Internal Controls

Members noted the Review carried out by Councillors Mrs Dedden and Mann. The Town Clerk was requested to look into the debit card spending limits and report back to a future meeting.

(Action: Town Clerk)

RECOMMENDED that the Review be approved.

201/21 Risk Management Statement.

Members noted the Risk Management Statement for 2021/22. Concern was expressed at the Health and Safety Checks being carried out by Members and their adequacy for insurance purposes. The Town Clerk was requested to review this and report back to a future meeting.

(Action: Town Clerk)

It was noted that the Website Accessibility Statement on the council's website needed reviewing.

(Action: Town Clerk)

RECOMMENDED that the Statement for 2021/22 be approved.

202/21 Reports on Health & Safety aspects from the Amenities Committee members

The inspection of the Recreation Grounds & Open Spaces had taken place and any issues would be dealt with by the Town Clerk. The Cemetery checklist was being compiled.

203/21 Quotes for Replacement Radiators

Members considered the three quotes received and some additional work suggested by Maintaining Environments.

RECOMMENDED that Maintaining Environments be contracted to replace the Town Council Offices' radiators for £4,723.65 plus VAT and additional work (supply & install electrical bonding to the gas metre pipe work within the cupboard, alter heat sensor so this would be installed above the boiler and replace the mains water stop cock) for £1,097 plus VAT, be approved.

204/21 Other reports and future agenda items.

- a) Cllr Mrs Russell advised that the Council may wish to give feedback on the Dorset Council Newsletter, deadline was 28 February.
- b) Concern was expressed at the new 1.5 hour only parking signs in Lidl and the outcome of the Dorset Car Park Review. Members were advised that the two matters were not related. All Lidl stores had time limited parking and the Verwood Store was just catching up with signage after opening. The Dorset Council Car Park review would be published after April 2022.

There being no further business the meeting closed at 7.50 p.m.

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Chairman