



A meeting of the Finance & Policy Committee will be held on Wednesday 21st February 2024 at the Town Council Offices, 28 Vicarage Road Verwood at 7.30pm.

Apologies for absence should be given to the Town Clerk prior to the Meeting.

A handwritten signature in black ink, appearing to read 'C. Lloyd'.

**Ms. Carrie Lloyd
Town Clerk
13th February 2024**

AGENDA

1. **Public Questions:** In accordance with Standing Order No. 1(e) – 1(l) a period not exceeding fifteen minutes is set aside for Members of the Public to make representations, answer questions or give evidence at a meeting not exceeding 3 minutes per person. No response nor debate is required on the night.
2. To approve the Minutes of the Finance & Policy Committee 23rd January 2024 and note updates on actions.
3. To receive Declarations of Interest, Request for Dispensations and Apologies for Absence.
4. Recommendation from Risk Sub Committee (previously circulated to Members) – that the Youth & Community Centre Fire Risk Assessment be approved
5. Up-Grade of Website – attached
6. To consider contributing £120 to DAPTC's election videos [Parish and Town Councils in Dorset on Vimeo](#)
7. Financial Update – Payments made Jan 2024
8. To receive items for future agendas.
 - Medium Term Financial Plan – Budget, Accounts & Audit Sub Committee will consider this later in 2024
 - Energy Efficiency Measures – Council Offices
9. Exclusion of the Press & Public

To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting by reason of the confidential nature or debate of the business to be transacted;

 - Youth & Community Centre Cleaning Contract
 - Grounds Maintenance Contract 2024/27

Members;

Councillors A. Biggs, T. Coombs, C. Crossley, L. Dedden, S. Flower, S. Gibson, S. Grove, Revd. J. Macro, A. Maw, P. Morrow, M. Parker, J. Russell, C Traves
For Information only - Councillors, M. Hudson, T. Smith, K. Stephens, E. Ingram (Quorum = 4)