



**Members of Verwood Town Council are summoned to attend a Meeting of the VERWOOD TOWN COUNCIL, which will be held on Wednesday 28<sup>th</sup> June 2023 at Village Hall, Three Legged Cross BH21 6SG at 7.30p.m.**

Apologies for absence should be given to the Town Clerk/Mayor prior to the Meeting.

**Carrie Lloyd  
Town Clerk  
20<sup>th</sup> June 2023**

## **AGENDA**

1. To co-opt a Councillor to fill the vacancy in Dewlands South Ward
2. To receive Declarations of Interest and receive and approve apologies for absence.
3. Public Questions: In accordance with Standing Order No. 1(e) – 1(l) a period not exceeding fifteen minutes is set aside for Members of the Public to make representations, answer questions or give evidence at a meeting not exceeding 3 minutes per person. No response nor debate is required on the night.
4. To receive the minutes of the Town Council meeting held on 22<sup>nd</sup>/23<sup>rd</sup> May 2023 (attached or available from [carrie@verwood.gov.uk](mailto:carrie@verwood.gov.uk)).
5. To note updates on actions arising from previous meetings (attached or available from [carrie@verwood.gov.uk](mailto:carrie@verwood.gov.uk))
6. Policing – update
7. Recommendations from Committees – to follow if any
8. To receive a report from the Mayor & Deputy Mayor
9. To receive the reports of representatives on other bodies
10. To receive a report from the Youth Worker (attached plus details of Garden Project)
11. To receive a report from the Internet Councillor
12. To receive a report regarding Press and P.R.
13. To receive reports of the Dorset Councillors
14. To approve accounts for May 2023 payments (attached separately for Councillors & available from the Town Clerk – [carrie@verwood.gov.uk](mailto:carrie@verwood.gov.uk))
15. Annual Governance & Accountability Return 2022/23  
The Draft Return is attached separately or available from the Town Clerk – [carrie@verwood.gov.uk](mailto:carrie@verwood.gov.uk)

Members are requested to agree ;

- (i) That there are no conflicts of interest with BDO LLP or declare any.

(ii) The dates of the period for the exercise of public rights be confirmed as 3rd July 2023 - 11<sup>th</sup> August 2023;

(iii) Section 1 - The Annual Governance Statement on Page 4 be approved and the Mayor and Clerk be authorised to sign Page 4 on behalf of the Council;

(iv) Section 2 – Accounting Statements 2022/23 on Page 5 be approved and the Mayor and the Clerk be authorised to sign Page 5 on behalf of the Council;

(v) The Annual Internal Audit Report 2022/23 at Page 3 be noted;

(vi) The checklist at Page 2 be agreed.

16. To set a date for the Coronation Working Group feedback session
17. To agree the 2 new current accounts to hold Solar Farm Funds and to add 2 further signatories to the Council's on-line banking with Unity Trust
18. To nominate a representative to Verwood Memorial Hall Trust (meetings 4 times per year)
19. Draft Calendar 23/24 – attached
20. Making headstones safe – see attached costs
21. Items of report and matters for future agendas