



A meeting of the Finance & Policy Committee will be held on Tuesday 17th October 2023 at the Town Council Offices, 28 Vicarage Road Verwood at 7.30pm.

Apologies for absence should be given to the Town Clerk prior to the Meeting.

**Ms. Carrie Lloyd
Town Clerk
10th October 2023**

AGENDA

1. **Public Questions:** In accordance with Standing Order No. 1(e) – 1(l) a period not exceeding fifteen minutes is set aside for Members of the Public to make representations, answer questions or give evidence at a meeting not exceeding 3 minutes per person. No response nor debate is required on the night.
2. To approve the Minutes of the Finance & Policy Committee 19th September 2023.
3. To receive Declarations of Interest, Request for Dispensations and Apologies for Absence.
4. Recommendations from Risk Sub Committee;
Play Area Risk Assessments

RECOMMENDED that it be approved. (copy attached)

5. Biodiversity Policy – to consider the draft Policy
6. Bring your own device Policy to consider the attached
7. Recommendation from HR Sub Committee on 16th October regarding Draft Staff Handbook
8. Financial Update – Payments made September 2023 (attached) and Six month Actual compared to annual budget (attached).
9. Review of Grants Policy – current Policy available at [Grant Aid - Verwood Town Council](#)
10. To receive items for future agendas.
 - Medium Term Financial Plan – after Working Group has met
 - GDPR Policy Review
11. Exclusion of the Press & Public
To RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting by reason of the confidential nature or debate of the business to be transacted;
 - Youth & Community Centre Use

Members;

Councillors A. Biggs, T. Coombs, C. Crossley, L. Dedden, S. Flower, S. Gibson, S. Grove, Revd. J. Macro, P. Mann, A. Maw, P. Morrow, M. Parker, J. Russell, C Traves
For Information only - Councillors, M. Hudson, T. Smith, K. Stephens, E. Ingram

Quorum = 5