



Members of Verwood Town Council are summoned to attend a Meeting of the VERWOOD TOWN COUNCIL, which will be held on Wednesday 29th June 2022 at Village Hall, Three Legged Cross BH21 6SG at 7.30p.m.

Apologies for absence should be given to the Town Clerk/Mayor prior to the Meeting.


Carrie Lloyd
Town Clerk
21st June 2022

AGENDA

1. To receive Declarations of Interest and receive and approve apologies for absence.
2. Public Questions: In accordance with Standing Order No. 1(e) – 1(l) a period not exceeding fifteen minutes is set aside for Members of the Public to make representations, answer questions or give evidence at a meeting not exceeding 3 minutes per person. No response nor debate is required on the night.
3. To receive the minutes of the Town Council meeting held on 23rd/24th May 2022 and Extra-ordinary Meeting held on 21st June 2022 (attached or available from carrie@verwood.gov.uk).
4. To note updates on actions arising from previous meetings (attached or available from carrie@verwood.gov.uk)
5. Policing – update (if any)
6. Recommendations from Committees;

(1) Finance & General Purposes Committee Meeting held 14th June 2022 –
Recommendations:

033/22/23 **Details of Staff Review** - Councillors noted the proposed strategy and cost of £550 for this exercise. **RECOMMENDED** that the work on the Review be approved.

034/22/23 **Amended Honorary Freeman Policy** - **RECOMMENDED** that the Draft Policy attached at Appendix A be approved.

035/22/23 **Closure of Lloyds Bank Verwood** - **RECOMMENDED** that the Council's concerns be sent to Lloyds Bank.

036/22/23 **Quote from Mears for the Youth Centre** - Members requested that an itemised quote be submitted to Council. Concern was also expressed that the Council had paid for a full survey prior to taking over the building via lease and this should have been picked up at that point. **RECOMMENDED** that Council consider the work in light of further information requested.

037/22/23 **Town Lengthsman** - **RECOMMENDED** that a Working Group be set up to consider the business case.

(2) Amenities Committee Meeting held 14th June 2022 – Recommendations:

046/22/23 Cemetery Gates - RECOMMENDED that the Council look into options for moving the gates back & allowing parking for 1 or 2 larger vehicles at the entrance and in the meantime leave the gates in the semi-open position at present.

048/22/23 Benches and Trees - RECOMMENDED that tree works totalling £1,190 be approved

7. To receive the minutes from the Verwood Youth and Community Centre Management Committee, if available. (Meeting due to be held on 29th June)
8. To receive a report from the Mayor & Deputy Mayor
9. To receive the reports of representatives on other bodies
10. To receive a report from the Youth Worker (attached)
11. To receive a report from the Internet Councillor
12. To receive a report regarding Press and P.R.
13. To receive reports of the Dorset Councillors
14. To approve accounts for May 2022 payments (attached separately for Councillors & available from the Town Clerk – carrie@verwood.gov.uk)
15. Annual Governance & Accountability Return 2021/22
The Draft Return is attached separately or available from the Town Clerk – town.clerk@hatfield-herts.gov.uk

Members are requested to agree ;

(i) The dates of the period for the exercise of public rights be confirmed as 1st July 2022 - 24th June 2021 – 11th August 2022;

(ii) Section 1 - The Annual Governance Statement on Page 4 be approved and the Mayor and Clerk be authorised to sign Page 4 on behalf of the Council;

(iii) Section 2 – Accounting Statements 2021/22 on Page 5 be approved and the Mayor and the Clerk be authorised to sign Page 5 on behalf of the Council;

(iv) The Annual Internal Audit Report 2020/21 at Page 3 be noted;

(v) The checklist at Page 2 be agreed.

16. Items of report and matters for future agendas