



Members of Verwood Town Council are summoned to attend the Annual Meeting of the VERWOOD TOWN COUNCIL, which will be held at 7.30pm on Monday 23rd May 2022 and Tuesday 24th May 2022 at the Town Council Offices, 28 Vicarage Road, Verwood.

Apologies for absence should be given to the Town Clerk prior to the Meeting.

A handwritten signature in black ink, appearing to read "Carrie Lloyd".

Carrie Lloyd FCG
Town Clerk
16th May 2022

AGENDA

THE MAYOR (Councillor M. Parker) in the chair.

1. ELECTION OF THE MAYOR FOR 2022-2023
2. THE MAYOR WILL ANNOUNCE THE APPOINTMENT OF HIS ESCORT
3. ELECTION OF THE DEPUTY MAYOR FOR 2022-2023
4. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST.
5. TO APPOINT STANDING COMMITTEES FOR THE YEAR 2022 - 2023.

All copy of the proposed committee Members for 2022/2023 is available from carrie@verwood.gov.uk

- a) Finance & General Purposes Committee (12)
- b) Plans Consultative Committee (9)
- c) Amenities Committee (9)

6. TO APPOINT REPRESENTATIVES ON OTHER BODIES FOR THE YEAR 2022/2023

A copy of the proposed representatives on other bodies for 2022/2023 is available from Carrie@verwood.gov.uk

7. MEETING ADJOURNED

THE MAYOR THEN WILL BE ROBED AND PRESENTED TO THE COUNCIL AND THE PUBLIC.

RECONVENED MEETING AT 7.30PM ON 24th MAY 2022

8. **APOLOGIES for absence and Declarations of Interest.**
9. **Public Questions:** In accordance with Standing Order No. 1(e) – 1(l) a period not exceeding fifteen minutes is set aside for Members of the Public to make representations, answer questions or give evidence at a meeting not exceeding 3 minutes per person. No response nor debate is required on the night.

10. **MINUTES**

To receive the minutes of the Town Council meeting held on 26th April 2022 (attached or available from carrie@verwood.gov.uk).

11. To note updates on actions arising from previous meetings (attached or available from carrie@verwood.gov.uk)
12. To receive a report from the Youth Worker
13. To receive the reports of representatives on other bodies (2021/22)
14. To receive a report from the Internet Councillor (2021/22)
15. To receive a report regarding the Press and P.R.
16. To receive reports of the Dorset Councillors.
17. To approve accounts for April/May payments and Direct Debits for 2022/23.
18. To approve the Calendar of Meetings 2022/23
19. Recommendations from Finance and General Purposes Committee

307/21 Grant to Verwood Memorial Hall

Further to additional information received regarding the £20,000 project, Members **RECOMMENDED** that a grant of £5,000 be awarded.

311/21 Employee Matters

Members considered the report of officers and **RECOMMENDED** that

- (i) the draft contract of employment be approved subject to a few minor changes;
 - (ii) implementation of a Staffing Sub Committee be considered along with Terms of reference for the Sub Committee;
 - (iii) the Council's HR & Governance Advisor be requested to provide details including costs of carrying out a Staff Review.
20. Matters for future agenda.