

FINANCE & GENERAL PURPOSES COMMITTEE  
13<sup>th</sup> September 2016

PRESENT Councillors: Mrs.N.Thompson (Chairman)  
Mrs.L.Clark  
Mrs.T.Coombs  
Mrs.L.Dedden  
S.Flower  
Mrs.S.L.Grove  
S.Hazel  
Mrs.P.Morrow  
Ms. J.Russell  
Mrs.S.Shaw  
Miss. K.Stephens

Apologies were given by Cllrs: P.Mann

Also in attendance: Mrs.V.Bright, Town Clerk & Mrs.J.Gaskell, Assistant to the Town Clerk.

Public: 7

101/16 Declaration of Interests and Requests for Dispensations.

Councillors Mrs.T.Coombs, S.Flower and Mrs.S.L.Groves all declared an interest under agenda item 5 as they are members of the Verwood Horticultural Society. They took no part in the discussion or recommendation.

102/16 Clerk's Report.

- a) **Minute 66/16** SLA agreement with EDDC. A meeting will be held on 20<sup>th</sup> September; the Chairman of F&G P and the Town Clerk will attend. This was noted.
- b) **Minute 68/16.** The County Council Officers have not had a chance to visit the site and there is no information about the new nursery opening to date. This was noted.
- c) **Dorset Association of Parish & Town Councils.** Extraordinary Chief Executive's Circular. Information was given on the timetable and proposals for the Annual General Meeting. This was noted.
- d) **Dorset County Council.** 'Working Together-Highways. Several workshops had taken place and the paperwork was copied to all members. Consideration should be made, to include in Budgets for 2017/2018, a fund for any highway work that the Town Council wishes to be done, which the County Council will no longer carry out. This would be an agenda item at the next meeting.
- e) **BDO External Auditors** wrote that they have completed the audit for the year ended 31<sup>st</sup> March 2016. Two issues were raised regarding approving the Risk Assessment at a sub-committee and that the Accounting Statements (Section 2) of the annual return has been approved before the annual Governance Statement (Section 1). This was noted.
- f) **Right of Way** between Woodlinken Drive and Rowan Close. A resident has written that the above pathway maybe being blocked off. A resident made a statement about the pathway stating that there was evidence that it had been used over many years. Discussion took place and it was agreed that the Town Council will

apply for a Definitive Map Modification Order. Evidence forms would be available from the Town Council Offices for members of the public to fill in after which the application would be made.

g) **Invitation** to the Induction of the Rev. Fr Dylan James as the new Parish Priest of St. Anthony's Catholic Church, West Moors to send a representative of the Town Council. Councillors Mrs.L.Clark and Mrs.P.Morrow would attend on behalf of the Council.

h) **Minute 68/16 School Travel Plans.** Two schools have responded and one stated that their plan is huge is there a particular part we require? The other sent the plan. After discussion it was suggested that someone would visit the school with the large plan but it was also stated that the travel plans can be accessed from Dorset County Council.

i) **Verwood Memorial Hall Trust** sent their Annual Report and accounts. This was noted.

103/16 Monthly Budgets.

The monthly budget reports for July and August were copied to all members and no issues were raised.

104/16 Reshaping Your Council, Devolution, Combined Authority and Local Government Reorganisation.

A short report was given on the meeting held at East Dorset District Council for parish and town councils. Councillor Flower will give a short presentation at the Full Town Council meeting on this issue and the Clerk would resend out the information sent by Dorset County Council.

105/16 Staff Appraisal, Review System and form.

Information was copied to all members regarding the staff appraisal, review system and the appraisal form. After discussion it was proposed, seconded and RECOMMENDED that the updated staff appraisal, review system and form be accepted and that at the next F & G P meeting two councillors will be elected to carry out the Town Clerk's appraisal.

106/16 Grant Aid applications.

The following applications had been received and after discussion it was proposed, seconded and

RECOMMENDED that the following grant aid be approved:

Age Concern	£2,500.00
Dorset Mind	£1,234.80
East Dorset Environment Partnership	£ 300.00
Forest Community Radio (Forest FM)	£ 975.00
Music for the Mind	£ 300.00
Verwood Friendship Club	£ 500.00
Verwood Stroke Club	£ 400.00

107/16 Reports on Health & Safety aspects from the Amenities Committee members.

The inspection of the Cemetery had been carried out and the Recreation Grounds & Open Spaces would be carried out this week. The Clerk will arrange for any necessary work to be carried out.

108/16 Other reports and items for future agendas.

- a) Concern was raised regarding the recent problems with the refuse collections. It was reported that an extra vehicle had been made available and it was hoped that the rounds would be back to normal by next week.
- b) It was reported that complaints had been received regarding rubbish at Potterne Park. The Clerk reported that she had contacted East Dorset District Council to report the matter.
- c) It was reported that Bugdens Meadow had foliage overgrowing the pavement. The Clerk would contact the relevant authority.
- d) It was reported that after some complaints over the Hub a presentation had been given by two representatives of the Hub to the Local Action Group. It was suggested that they be invited to attend a council meeting to give a presentation.

There being no further business the meeting closed at 8.32 p.m.

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Chairman