

VERWOOD TOWN COUNCIL

28th September 2021

PRESENT: Councillor M Parker (Mayor)
Councillors Mrs.S.Bhose
A Biggs
Mrs L Clark
Mrs T B Coombs
Mrs L Dedden
S Gibson
Mrs S Grove
M Hudson
A.Maw
Ms J Russell
Miss B Salmon
M Thorpe

Apologies from Cllrs: S Flower , P J Mann, Mrs P Morrow, Mrs S Rose & Miss K Stephens

In Attendance: Mrs V Bright Town Clerk & Mrs J Sebire, Assistant Town Clerk

Also in attendance: PCSO Albert Pepper.

Public: 2

74/21 Declaration of Interests.

None

75/21 Minutes of the meetings held 27th July 2021 as circulated, were confirmed and signed.

76/21 Policing.

A report was circulated to all Members. The download given for crime figures did not work, the Clerk would investigate. Information was given regarding a meeting between a councillor and PCSO Pepper which had gone very well.

77/21 Clerk's Report.

- a) **Residents' Enquiries and Complaints** were copied to all members and were noted.
- b) **External Audit.** The Town Council have now received the notice of conclusion, Annual Governance & Accountability Return for the year ended 31st March 2021 from PKF Littlejohn LLP. Other matters not affecting their opinion but to draw to the attention of the authority was failure to make proper provision during the year 2021/2022 for the exercise of public rights since the approval date was after the start of the period for the exercise of public rights.
- c) **Dorset Council** sent an email regarding a new premises licence application and plan for Café Aroma at The Gables, Ringwood Road, Verwood. The email was copied to all members.
- d) **Lloyds Bank.** The Clerk reported that they are in the process of getting a Charge Card for the Youth Worker and she had to ask the Town Council for a decision this evening. The limit for the Town Council will have to be raised from £1,000 to

£1,500 as there will be three cards and each card has a limit of £500. After discussion it was proposed, seconded and
RESOLVED that the Town Council approve the increase from £1,000 to £1,500 on the Charge Cards.

78/21 To revoke part of Standing Order 13 (vii) Committees

At the Plans Consultative Committee meeting it was decided by committee members that the previous Chairman would be re-elected for the ensuing year. The Chairman of said Committee has been Chairman for three years. Members were asked to revoke part of Standing Order 13(vii) for one year which is 'The term of office shall not exceed two consecutive years, subject to the provisions of Standing Order 33'.
RESOLVED that part of Standing Order 13 'The term of office of the Plans Consultative Committee Chairman shall not exceed two consecutive years, subject to the provisions of Standing Order 33' will be revoked for one year.

79/20 The Report of the Plans Consultative Committee meetings held 4th August, 25th August & 15th September 2021 as circulated, were adopted and signed.

80/21 The Report of the Finance & General Purposes Committee meeting held 7th September 2021 as circulated, was adopted and signed. Discussion took place regarding when the increase should be given and it was proposed, seconded and RESOLVED that the increase is backdated two months.

81/21 The Report of the Amenities Committee Meeting held 7th September 2021 as circulated, was adopted and signed.

82/21 Times of Town Council meetings.

A request has been made for Councillors to consider meeting at 7.00pm rather than 7.30pm. Discussion took place regarding the time of meetings and members felt that the 7.30pm start ensured inclusion for those who worked and with families to be able to attend meetings. It was proposed, seconded and
RESOLVED that the start time for all Town Council meetings remain at 7.30pm.

83/21 Report from the Mayor and Deputy Mayor
No report!!

84/21 Report of Representatives on Other Bodies.

a) **DAPTC Towns and Larger Parishes Committee.** A written report was given on the last meeting where the following was discussed: - presentation was given on waste disposal and recycling in Dorset followed by a question and answer session; discussion on the Local Plan; planning application notifications; Code of Conduct and Register of Interests training; forthcoming training; local issues.

b) **Three Legged Cross Village Hall Management Committee.** A verbal report was given on the last meeting where the following was discussed:- treasurers report and other business. Concern was raised on who owns the Village Hall land and that it may not be registered. The Clerk would write to the committee and suggest that they carry out a proper search regarding the ownership of the land. The next meeting will be in December and feedback will be received back.

85/21 Verwood Youth & Community Management Committee & Youth Worker.

A verbal report was given regarding the last management committee meeting where matters discussed included, thanks to Councillor Mrs. S. Grove for her time and effort in bringing back the youth & community centre to Verwood. There is a vacancy which can be filled by either a Town Councillor or a member of the wider community. A volunteer from one of the regular community groups has offered to join the committee in October. A request was made for one of the Officers at the Town Council to take the minutes of the next meeting.

There was a recommendation to the Full Town Council which is 'that the storage container on loan to the Verwood Community Group can remain on site for another six months. Following that a three-month rolling contract is recommended so that if the Youth & Community Centre require the space in the future both parties have a suitable time to organise'. After discussion it was proposed, seconded and RESOLVED that the recommendation is approved.

Information was also given that Councillor Mrs. Rose be invited to the next meeting in October to present a business case for the use of space at the Youth & Community Centre

A report from the Youth Worker was circulated to all members which included: number of attendees at the Youth Club; activities which had taken place; issues on the school campus; social media; closure due to Covid; community group bookings; future activities

86/21 Internet Councillor

No report

87/21 Press & P.R.Councillor

No report

88/21 Reports from the Dorset Councillors.

The regular newsletters received from Dorset Council provide information and updates and are greatly appreciated. Information was given that in the last week of August the yellow zigzag lines were laid in front of the Emmanuel Campus.

89/21 Accounts.

It was proposed, seconded and RESOLVED that the accounts £19,846.42 for August & £26,185.18 for September 2021 were approved for payment.

90/21 Items of report and matters for future agendas.

- a) A suggestion was made that there be a regular item in the Verwood Vista with information about recycling.
- b) A request was made for an agenda item to discuss applying for Village Green status for the Three Legged Cross Recreation Ground.
- c) An update was asked regarding the refurbishment of the Charlottes Place Play area in Three Legged Cross. Information was given that register of interests were being received from play companies and that the tender was progressing.
- d) A request was made for an agenda item to discuss mapping footpaths, rights of way and permissive paths.

(33)

- e) It was reported that there is a hole on the footpath between Merryfield Close and Vicarage Road. The Clerk would investigate.
- f) Councillor Mrs. Pat Morrow was thanked for organising the Community Christmas Summer Reunion which was a great success.

There being no further business the meeting closed at 8.14p.m.

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Mayor