

**A Meeting of the FINANCE & GENERAL PURPOSES COMMITTEE will be held on Tuesday 14th July 2009 at 7.30p.m. at the Town Council Offices, 28 Vicarage Road, Verwood.**

**Apologies for absence should be given to the Town Clerk prior to the Meeting.**

**Town Clerk  
8<sup>th</sup> July 2009**

### **AGENDA**

1. To receive Declarations of Interest and Apologies for Absence.
2. Policing.
3.
  - a) Report from the Town Clerk
  - b) Receive the monthly budget reports.
  - c) Receive a progress report on works carried out on the Access & Disability Audit.
4. Staff coverage of the Town Council Help Centre.
5. To adopt a Policy for “Risk Assessment & Working Practice for Managing Personal Safety Risks in the Public Sector”.
6. To receive reports on Health & Safety matters for land in the Civil Parish.
7. To receive any other reports and items for future agendas.

**With permission and at the discretion of the Chairman/Mayor any member of the public may comment on an issue being debated by the Council in order to provide information or clarification of items relevant to the matter being debated. This facility will normally be limited to a maximum of only three minutes per person on the subject being debated.**

**If you would like a large print version of this agenda please contact the Town Council Offices (01202) 820880**